

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

June 11, 2025

Chair Scott Iseman called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Bruce Alward, Tim Carey, John De Lanoy, and Fritz von Ibsch; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola; Human Resources Manager Shannon Webber; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

Chief Moravec requested removal of Business Agenda item #1, Resolution #03-2025 from the Agenda.

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

Prior to beginning the Fire Chief's Report, Chief Moravec introduced Shannon Webber as BIFD's new Human Resources Manager. Shannon joined the team on June 1st. Staff is very excited to have the full-time HR Manager position filled and is looking forward to working closely with Shannon as the Department continues to move forward.

- **FirstNet Coverage Follow-Up:** IT Administrator Nico Cimorez briefed the Board on FirstNet's response to questions regarding service delivery during a power outage on February 25th, 2025. FirstNet did identify a degradation of service on the north end of the Island during the storm as a result of the loss of power to the internet connection located at the cell towers. The Board expressed concerns about the possibility of this same scenario happening in the future and how it could impact the ability for the public to call 9-1-1 as well as future impacts to the cellular functions built into the new radio system. Staff have been directed by the Board to draft a letter to FirstNet and Kitsap 911 regarding these concerns.
- **Upcoming Events:** Chief Moravec noted several upcoming events for the Board's situational awareness including the following:
 - 6/15/25 1:00 Memorial Service for Eric Quitslund
 - 6/21/25 1:00 Recruit Academy Graduation
 - 6/21/25 1:00 Memorial Service for former Assistant Fire Chief Chuck Callahan
 - 6/24/25 4:00 Badge pinning ceremony for Lieutenant Scott Hartley
 - 7/4/25 Fourth of July Parade & Booth
- **FF/PM Trainee Selections:** Chief Moravec informed the Board that FF/EMT Finn Mander was selected to attend Class #52 of UW/Harborview Paramedic Training. FF/EMT James Mullaney was selected as an alternate who will also attend the Anatomy & Physiology course this summer.
- **Joint Wildfire Mailing with COBI:** Chief Moravec presented the Board with a copy of the joint Wildfire Newsletter that is being produced and distributed by COBI.

- Strategic Planning Update: Chief Moravec informed the Board that discussions with staff regarding the Strategic Plan are continuing with weekly working sessions. The Chief intends to have Strategic Planning on the agenda at the next Board meeting for discussion with the Commissioners.
- Standard of Cover Update: Chief Moravec informed the Board that the Standard of Cover Report is in final review, and he expects to deliver copies of the report to Commissioners by the end of the week.

GOOD OF THE ORDER

None

CONSENT AGENDA

(Voucher numbers 36901 through 36921 totaling \$51,738.58, electronic transfers totaling \$876,905.99, May Payroll of \$940,828.76, Meeting Minutes 5/28/25). Commissioner von Ibsch moved to approve the Consent Agenda as presented. Commissioner Alward seconded the motion, and the motion passed unanimously.

BUSINESS AGENDA

1. Resolution #03-2025: Establishing Public Records Index Burden
Removed from the Agenda.

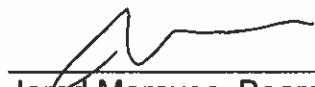
2. BIFD Finance Planning

Finance Manager Kaufman presented the current financial position of the Department, factors affecting the financial position and levy options for the future (see attached slides). The Board discussed financial options moving forward and directed Staff to prepare for a ballot measure for the November 4, 2025, election to ask Island residents to reset the levy rate. The Board also directed staff to present various specific financing options for the General Fire and EMS levies at the next Board meeting.

ADJOURNMENT

The meeting was adjourned at 6:55 PM.

Submitted by:



Jared Moravec, Board Secretary

Approved

June 25th, 2025